

GOVERNANCE

COMMITTEE DECISION SHEET

OPERATIONAL DELIVERY COMMITTEE - WEDNESDAY, 31 AUGUST 2022

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Determination of Exempt Business</u>	<u>The Committee resolved:</u> in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 11.1 (Refurbishment/Improvements to Memorial Garden at Aberdeen Crematorium) so as to avoid disclosure of exempt information of the classes described in paragraph 6 of Schedule 7A of the Act.	Governance	L McBain
2	<u>Members are requested to intimate any declarations of interest or connections</u>	Councillor Brooks advised that he had a connection in relation to agenda item 10.10 (Supporting People Through the Cost of living Crisis) as he was a trustee of a Foodbank. However having applied the objective test he did not consider that he had an interest and would not withdraw from the meeting when the item was considered.	Governance	L McBain
3	<u>Minute of the Previous Meeting of 9 June 2022</u>	<u>The Committee resolved:-</u> to approve the minute as a correct record.	Governance	L McBain
4	<u>Committee Business Planner</u>	<u>The Committee resolved:-</u> to note the business planner.	Governance	L McBain
5	<u>Notice of Motion by Councillor Hutchison</u>	<u>The Committee resolved:-</u> to approve the Notice of Motion		

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	<p>Notice of Motion referred from Council to this Committee:-</p> <p>(a) notes the role of the council in protecting tenants in the private rented housing sector through licensing, registration and enforcement;</p> <p>(b) agrees that everyone living in the rented sector should be able to have an expectation of safe, secure and good-quality housing, and that this is undermined where landlords fail to meet their legal obligations;</p> <p>(c) instructs the Chief Officer - Early Intervention and Community Empowerment to report to a future committee on the operation of the private landlord registration and HMO licensing schemes, and short term lets legislation preparedness in Aberdeen. This should include the action taken when complaints are received about unlicensed landlords, and options to ensure that the public are aware of how to raise complaints.</p>		Customer	Derek McGowan
6	<p><u>Notice of Motion by Councillor Malik</u></p> <p>1. Notes the absolutely brilliant work</p>	<p><u>The Committee resolved:-</u></p> <p>(i) to approve the Notice of Motion with the exception of 7(i); and</p>	Operations	Mark Reilly/ Doug Ritchie (all actions)

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	<p>the Culter Men's Shed do for the community of Peterculter and beyond;</p> <p>2. Notes that men, particularly when not in employment, can suffer from social isolation, often leading to deterioration of mental health and physical wellbeing;</p> <p>3. Notes experience has shown that being a member of a Men's Shed has a very positive effect on such wellbeing. Notes the former cadet hut in the Bush at Peterculter was identified as an ideal location for the men's shed, which was initially leased to Culter Men's Shed by Aberdeen Council, then purchased outright in November 2019;</p> <p>4. Notes that the Culter Men's Shed Committee have been advised on numerous occasions that people are unfamiliar with the location of the Men's Shed;</p> <p>5. Agrees that it is in the Council's interest to ensure the wellbeing of citizens is at the forefront of its policies for the city of Aberdeen;</p> <p>6. Agrees that the Council should promote Culter Men's Shed and other Men's sheds as a force for</p>	<p>(ii) to request that in relation to 7 (ii) that a report be brought back to the relevant committee in two committee cycles.</p>		

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	<p>good and encourage men to make use of such facilities;</p> <p>7. Agrees to instruct the Chief Officer – Operations and Protective Services to report to a future meeting of the appropriate committee, seeking:</p> <p>(i) a decision in relation to requested installation of signage on Malcolm Road, directing people to the Culter Men’s Shed in order that it can be used by those in most need, and</p> <p>(ii) approval of a Council policy concerning signage of this nature, such policy to include criteria for determining requests for such signage and provision as to the costs associated with such signage.</p> <p>Councillor Malik</p>			
7	<u>Referral from the Disability Equity Partnership</u>	<u>The Committee resolved:-</u> to approve the revised Constitution for the Disability Equity Partnership.	Governance	Shereen Balaban
8	<u>Performance Report - CUS/22/160</u>	<u>The Committee resolved:-</u> to note the information contained within the	Customer	Louise Fox

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		Performance Report.		
9	<u>Road Winter Service Plan 2022-23</u>	<p><u>The Committee resolved:-</u></p> <p>(i) to approve the “Roads Winter Service Plan 2022/2023” (Appendix 1)</p> <p>(ii) to delegate authority to the Chief Officer - Operations and Protective Services to, following consultation with the Chief Officer – Finance, continue to deliver the Winter Maintenance Service;</p> <p>(iii) to instruct the Chief Officer – Operations and Protective Services to hold an induction meeting on a date to be arranged, for new and existing elected members on the winter service process; and</p> <p>(iv) to instruct the Chief Officer – Operations and Protective Services to engage, prior to the production of future years' Roads Winter Service Plans, with active travel groups including Aberdeen Cycle Forum and Grampian Cycling Partnership to confirm that the main cycling commuting routes agreed in 2013 and listed in appendix C section G are still the main routes used.</p>	Operations	Mark Reilly/ Paul Davies (all actions)
10	<u>Children's Social Work Statistics, Scotland 2020-21 - OPE/22/157</u>	<p><u>The Committee resolved:-</u></p> <p>(i) to note that care experienced children and those children who need protection in Aberdeen City, are, predominantly, receiving care and protection either in line with, or better than, national averages;</p> <p>(ii) to note that where performance differs from national averages, there are improvement plans in place; and</p> <p>(iii) to instruct the Chief Officer – Integrated</p>	Operations	Graeme Simpson/ Billy Nicol (all actions)

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		Children's and Family Services, to report annually to the relevant Committee, sharing the published Children's Social Work Statistics, Scotland and providing a comparison with performance in Aberdeen City.		
11	<u>Aberdeen City Autism Strategy Update Report - ACHSCP/22/162</u>	<u>The Committee resolved:-</u> (i) to note the report and the information on progress against the action plan as presented in Appendix A; and (ii) to note the intended work that will inform the future strategic direction and documentation	Health and Social Care Partnership	Jenny Rae
12	<u>Digital Support for Care Leavers - OPE/22/164</u>	<u>The Committee resolved:-</u> to note the progress being achieved and that full implementation of the plan is ongoing and being embedded into business as usual activity.	Operations	Graeme Simpson
13	<u>Piper Alpha Memorial - OPE/22/175</u>	<u>The Committee resolved:-</u> (i) to note the contents of the report; (ii) to instruct the Chief Officer Operations and Protective Services to liaise with interested parties as to their preferred options for the future of the Piper Alpha Memorial and to include in those options presented to those parties, the option of the replanting of roses including any cost implications; (iii) to instruct the Chief Officer Operations and Protective Services to report the outcome of the meeting(s) with interested parties to the next appropriate Committee meeting and seek a decision; and (iv) to instruct the Chief Officer Operations and Protective Services to provide an update to a Council meeting when appropriate.	Operations	Mark Reilly (all actions) Martyn Orchard (for business planner)

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14	<u>Notice of Motion by Councillor Stewart for a Proposed Controlled Pedestrian Crossing on Springfield Road in the vicinity of Craigiebuckler Avenue - OPE/22/077</u>	<u>The Committee resolved:-</u> (i) to note the content of the report; and (ii) to agree that no further action is to be taken in relation to the provision of a controlled pedestrian crossing facility on Springfield Road near to its junction with Craigiebuckler Avenue.	Operations	Mark Reilly/ Naomi McRuvie
15	<u>Notice of Motion by Councillor Stewart to consider options for pedestrian crossings on King's Gate and Forest Road - OPE/22/076</u>	<u>The Committee resolved:-</u> (i) to note the review as recorded within the report; (ii) to agree the current pedestrian crossing infrastructure on King's Gate near Forest Road meets the needs of local people, including children and their families walking to local schools; and (iii) to note that the results of observational surveys and a cursory pedestrian routes to school plotting exercise showed a moderate demand to cross King's Gate near Moray Place, and instruct the Chief Officer, Operations and Protective Services to install a new pedestrian island with minor adjustments to the existing infrastructure.	Operations	Mark Reilly/ Katie Watson (all actions)
16	<u>Annual Assurance Statement - CUS/22/142</u>	<u>The Committee resolved:-</u> to approve the Annual Assurance Statement appended to this report for submission to the Scottish Housing Regulator by 31 st October 2022.	Customer	Heather Murdoch/ Derek McGowan
17	<u>Aberdeen City Empty Homes Update Report - CUS/22/153</u>	<u>The Committee resolved:-</u> to note the progress made in relation to empty homes.	Customer	Mel Booth/ Derek McGowan
18	<u>Supporting People Through the Cost of Living Crisis - CUS/22/151</u>	<u>The Committee resolved:-</u> (i) to allocate £430,000 to Community Food	Customer	Derek McGowan (all actions)

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		<p>Initiatives North East for investment in food procurement, development of food pantries (300 memberships, weekly food shops, management and admin); and Support, Advice, Finance and Education team support;</p> <p>(ii) to allocate £300,000 to the Scottish Welfare Fund provision to reinstate medium priority applications to the end of March 2023;</p> <p>(iii) to allocate £100,000 to SCARF to assist in alleviating fuel poverty through distribution of fuel vouchers and trialling a 'cash first' approach;</p> <p>(iv) to allocate £100,000 to ABZ works to support 100 lone parent families through existing employability programmes;</p> <p>(v) to allocate £45,000 to the provision of insulation measures for 500 homes;</p> <p>(vi) to allocate £25,000 to establish a Family Wellbeing Fund, to support families through the provision of advice and to develop a support plan.</p> <p>(vii) to instruct the Chief Officer – Early Intervention and Community Empowerment to make arrangements to distribute the funds as required;</p> <p>(viii) to instruct the Chief Officer – Early Intervention and Community Empowerment to report to a future Committee on the outcomes achieved by the allocation of funds;</p> <p>(ix) to instruct the Chief Officer – Early Intervention and Community Empowerment to report to the relevant committee on the provision of warm spaces within Aberdeen and explore any support that can be provided to communities visiting them;</p> <p>(x) should additional resources be made</p>		

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		<p>available by either the UK or Scottish Government for fuel and the cost of living crisis, to instruct the relevant Chief Officer to report to the relevant committee with options for the best allocation of these funds;</p> <p>(xi) to request the Chief Officer – Early Intervention and Community Empowerment, that in relation to the money allocated to Community Food Initiatives North East, to send information to members by way of email, the breakdown of the costs of administration and management;</p> <p>(xii) to request that the Chief Officer – Early Intervention and Community Empowerment, investigate if there had been any requests from tenants to switch off their gas supply, following press coverage regarding Langstane Housing and tenants asking for their gas supply to be turned off due to the soaring fuel costs, and to let members know by way of email of any such requests.</p>		
19	<p><u>Child Poverty Action Plan Annual Statutory Report 2021/22 - CUS/22/149</u></p>	<p><u>The Committee resolved:-</u></p> <p>(i) to approve the joint Aberdeen City Council and NHS Grampian Child Poverty Action Report 2021/22 for submission to the Scottish Government;</p> <p>(ii) to note that this report has been created without access to national child poverty data; and</p> <p>(iii) to instruct the Chief Officer – Early Intervention and Community Empowerment to review the Council’s approach to tackling Child Poverty, in conjunction with Community Planning Partners through the Community</p>	Customer	Derek McGowan (all actions)

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		Planning Aberdeen Anti - Poverty group, and bring a report back to the relevant Committee detailing a refreshed action plan for 2022-2026.		
20	<u>Child Poverty Action Plan 2022/23 - 6 Monthly Update - CUS/22/150</u>	<u>The Committee resolved:-</u> to note the work being undertaken this financial year to reduce and eradicate child poverty.	Customer	Derek McGowan
21	<u>Free Period Products - CUS/22/182</u>	<u>The Committee resolved:-</u> (i) to approve the “Statement on Exercise of Functions” contained in Appendix 1 and instructs the Chief Officer – Early Intervention and Community Empowerment to arrange for the publication thereof; and (ii) in relation to education facilities, to also include staff members as well as students.	Customer	Derek McGowan
22	<u>Refurbishment/Improvements to Memorial Garden at Aberdeen Crematorium - OPE/22/176</u>	<u>The Committee resolved:-</u> (i) to approve the improvement plan detailed in this report for the Memorial Garden at Aberdeen Crematorium, and (ii) to instruct the Chief Officer – Operations and Protective Services to arrange for the display and promotion of the improvement plan, and to consult on the plan with the public who visit and use the gardens.	Operations	Steven Shaw Mark Reilly

Should you require any further information about this agenda, please contact Lynsey McBain on 01224 522123 or email lymcbain@aberdeencity.gov.uk